



## Accessing the Global Commercial Products Information Center

If you already have access to MasterCard OnLine and Member Publications, use the following steps to access the new Information Center.

1. Log in to MasterCard OnLine at [www.mastercardonline.com](http://www.mastercardonline.com).
2. Select My Products, then Member Publications.



The Global Commercial Product selection will appear under the Libraries menu.



If you don't see this selection, you may not have the "Smart Data" role for your user ID. Go to [Request Access to Smart Data Publications](#) for information on how to request this access.

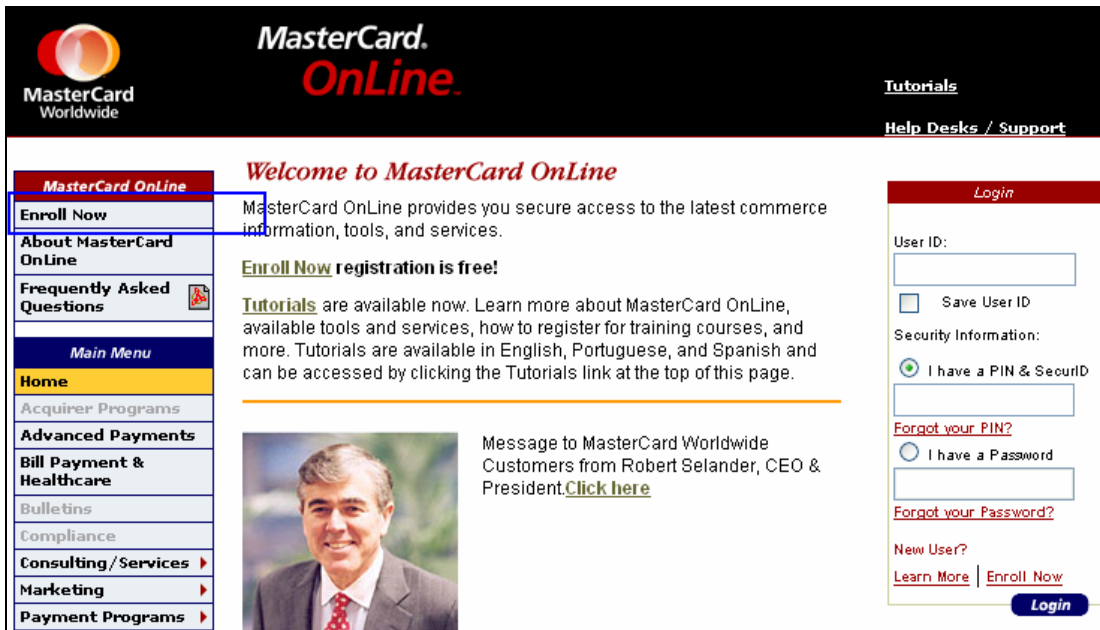
# Setting up Access to the Global Commercial Products Information Center

If you currently do not have access to MasterCard OnLine or Member Publications, or if you need access within Member Publications to the Smart Data role, here are the steps you will take:

1. [Enroll in MasterCard OnLine.](#)
2. [Order Member Publications as a product.](#)
3. [Request Access to Smart Data Publications.](#)

## Enroll in MasterCard OnLine

1. Go to [www.mastercardonline.com](http://www.mastercardonline.com).
2. Click on Enroll Now.



The screenshot shows the MasterCard OnLine website interface. At the top left is the MasterCard Worldwide logo. The main header features the 'MasterCard OnLine' logo. On the right side of the header, there are links for 'Tutorials' and 'Help Desks / Support'. A left-hand navigation menu includes 'MasterCard OnLine', 'Enroll Now', 'About MasterCard OnLine', 'Frequently Asked Questions', and a 'Main Menu' section with links to 'Home', 'Acquirer Programs', 'Advanced Payments', 'Bill Payment & Healthcare', 'Bulletins', 'Compliance', 'Consulting/Services', 'Marketing', and 'Payment Programs'. The main content area is titled 'Welcome to MasterCard OnLine' and contains a message: 'MasterCard OnLine provides you secure access to the latest commerce information, tools, and services. Enroll Now registration is free! Tutorials are available now. Learn more about MasterCard OnLine, available tools and services, how to register for training courses, and more. Tutorials are available in English, Portuguese, and Spanish and can be accessed by clicking the Tutorials link at the top of this page.' Below this message is a photo of Robert Selander, CEO & President, with a link to 'Click here'. On the right side of the page is a 'Login' form with fields for 'User ID', 'Security Information' (with radio buttons for 'I have a PIN & SecurID' and 'I have a Password'), and a 'Login' button. There are also links for 'Forgot your PIN?' and 'Forgot your Password?'.

3. Once you complete the enrollment process, you will receive notification and a password.

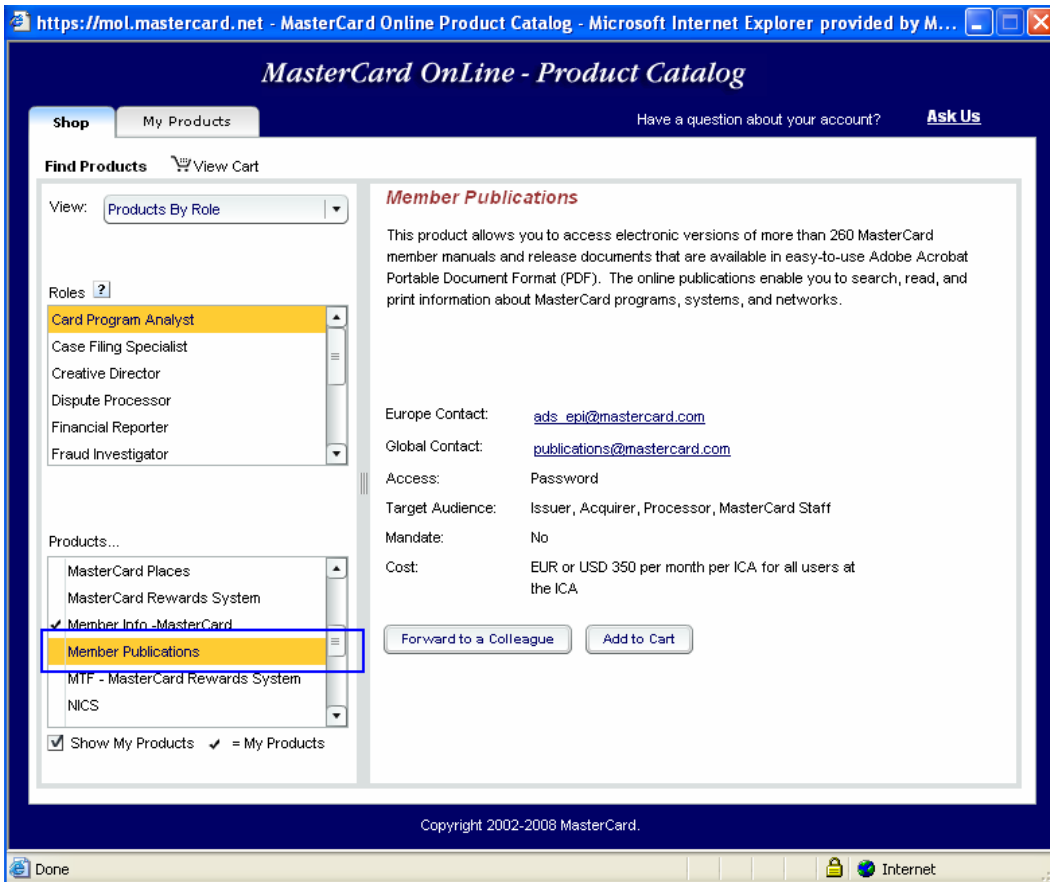
If you already have MasterCard OnLine access, log in with your user ID and password or SecurID.

# Order Member Publications

1. Log in to MasterCard OnLine.
2. Click Order Products from the menu.



3. The Product Catalog displays. From the Products list, select Member Publications.



Once your request is approved, you will receive notification.

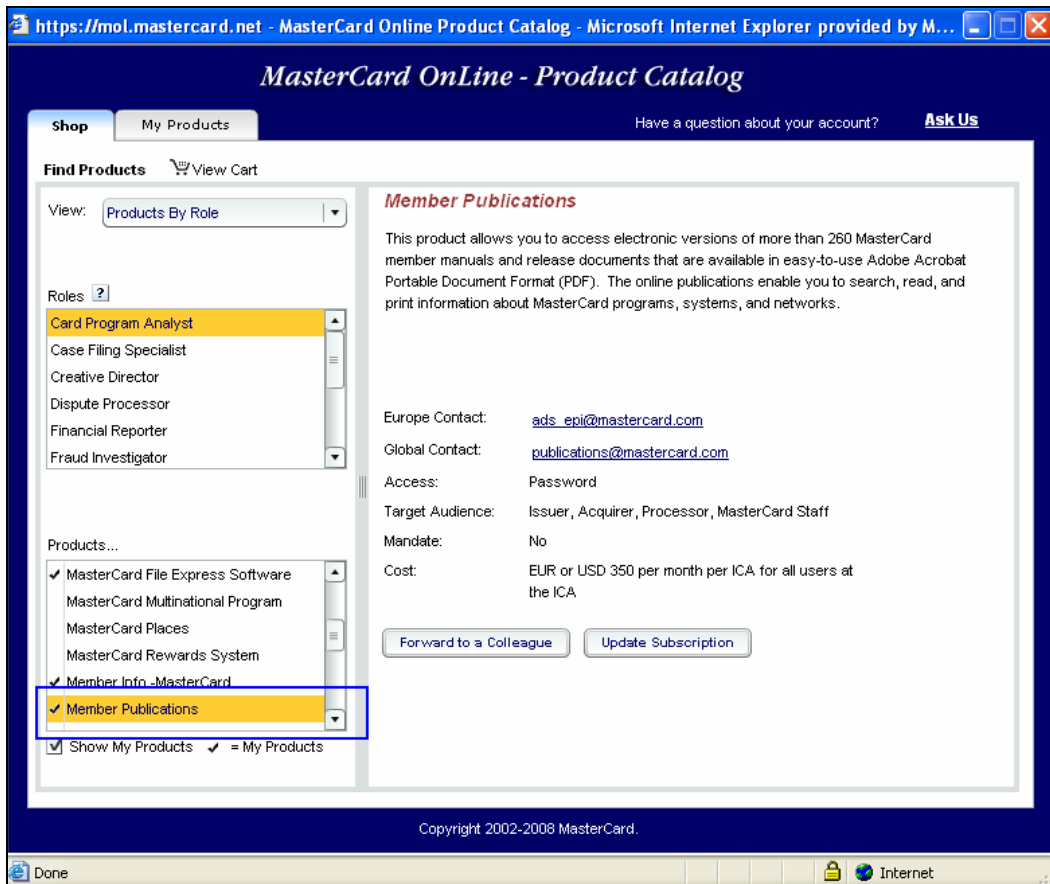
# Request Access to Smart Data Publications

If you do not have Smart Data access with your Member Publications subscription, use the following steps to update your subscription.

1. Click Order Products from the menu.



2. The Product Catalog displays. From the Products list, select Member Publications.



3. Click Update Subscription. The Member Publications Product Registration Form displays.

4. Scroll to the bottom of the form to the Smart Data section.

**Request Access to Smart Data Publications**

I would like to request access to Smart Data Publications

Smart Data Publications

Provide the reason why you need access to SmartData Publications

**Remove Access to Smart Data Publications**

I no longer need access to Smart Data publications:

Smart Data publications

5. Under Request Access to Smart Data Publications, check the Smart Data Publications check box.
6. Click Submit.